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EBA/2014/09/OPS/SER/NP

9 September 2014

Subject: Ex-Ante Publicity for Negotiated Procurement Procedure: Office Relocation of the European Banking Authority (EBA)

Description of the Contract:

The EBA envisages awarding a service contract for the relocation of its offices from The City to Canary Wharf. The estimated contract value of the contract is in the range of £30,000 to £35,000 exclusive of VAT.

Description of the Service:

This contract is to plan and manage the EBA's office relocation over one weekend in December, with zero operational impact on the organization. This will be achieved by carrying out the relocation outside of office hours, from 5pm on Friday 12th December until the evening of Sunday 14th December 2014.

Description of the Procedure:

Interested companies may express their interest by sending an email to tenders@eba.europa.eu with a copy to neil.mcmullen@eba.europa.eu together with their name, address and business details before 2:00 pm BST on 18 September 2014:

- Interested companies should have sufficient financial capacity to perform the contract. The average annual turnover in the last 2 years (2012 and 2013) must be at least £150,000. A statement of turnover and a balance sheet for the last 2 years (2012 and 2013) should be provided.
- The technical capacity of interested companies should comply with the following: completion of at least 2 contracts similar in scope and value to that of this contract in the past 2 years (2012 and 2013), description of 2 finalised similar contracts should be provided.

This ex-ante publication does not constitute an obligation for the EBA to invite to tender any economic operator who expresses interest. Only the candidates invited by EBA to participate in the procedure will be admitted. The indicative date for launch of the procedure is Friday 19th September 2014. For more information about EBA please consult <http://www.eba.europa.eu>

(signed)

Adam Farkas, Executive Director