

## Open Tender Clarifications 1.

**European Banking Authority Tender:** Procurement Procedure for the Supply of Training Services to the European Banking Authority (EBA) (Lots 1-4)

**Date: 17 February 2012**

No.	Document Ref.	Questions	EBA Response
1	Contract Notice	<p>I request you to provide us the following details before we buy the document:</p> <ol style="list-style-type: none"><li>1. List of items, Schedule of requirements, Scope of Work, Terms of Reference, Bill of Materials required</li><li>2. Soft Copy of the Tender Document through email</li><li>3. Names of countries that will be eligible to participate in this tender</li><li>4. Information about the Tendering Procedure and Guidelines</li><li>5. Estimated Budget for this Purchase</li><li>6. Any extension of Bidding Deadline?</li><li>7. Any Addendum or Pre Bid meeting Minutes?</li></ol>	<p>Please note that the tender dossier and all information relating to it, including possible corrigenda and answers to requests for clarification, is available for downloading from the EBA website at <a href="http://eba.europa.eu/Aboutus/Procurement/Current-calls-for-tender-60000.aspx">http://eba.europa.eu/Aboutus/Procurement/Current-calls-for-tender-60000.aspx</a></p>
2	Contract	Could you please provide further	Please note that the tender dossier and all information relating to it, including possible corrigenda and answers

	Notice	information on the above tender?	to requests for clarification, is available for downloading from the EBA website at <a href="http://eba.europa.eu/Aboutus/Procurement/Current-calls-for-tender-60000.aspx">http://eba.europa.eu/Aboutus/Procurement/Current-calls-for-tender-60000.aspx</a>
3	Contract Notice	May I ask you if the invitation to tender is addressed to some companies already shortlisted or if it is open to all companies wishing to tender?	Please note that it is an open tender procedure. Please refer to articles 4, 12, 13 and 14 in the Instructions to Tender for details regarding participation in the procedure.
4	Contract Notice	<p>Although my company would not be capable of providing the training you are proposing to commission, we do have two ways in which we would like to help you:</p> <ol style="list-style-type: none"> <li>1. Recording training sessions that we can then build into e-learning courses much like webinars but with traceability and additional learning and assessment features.</li> <li>2. E-learning of a simple and straightforward nature that you could maintain yourselves (if rules, regulations, documents, processes etc change).</li> </ol> <p>Would either of these services interest you?</p>	No.
5	Contract Notice, Instructions	Would participants to the training events pay to attend? In which case, do the values referred to above reflect the value of registration fees? Or do those	The decision whether to charge registration fees will be made by the EBA. For some events providers may be instructed by the EBA to charge a nominal registration fee, for example a registration fee per participant of

	to Tender	values outline parameters for the value of tenders submitted you expect to receive?	around €50. Any registration fees will go towards covering the provider's costs for hosting and running the training event. The values referred to above do include any potential registration fees.
6	Contract Notice	<p>I wanted to get in touch to gain a better understanding of your training requirements there at the European Banking Authority.</p> <p>We have 10 venues in Central London and 1 in Birmingham and can provide a vibrant and contemporary solution to your training &amp; meeting needs. With full AV equipment and restaurants based at all venues, we can offer a tailored and flexible service for a range of events. If you and your colleagues would like to visit us please let me know and I would be delighted to pencil a date in the diary?</p>	<p>Please note that Sections 4, 5 and 6 of Annex V of the Terms of Reference provide a complete description of our training requirements.</p> <p>Please kindly be informed that contacts between the EBA and tenderers are prohibited throughout the procedure save in exceptional circumstances and only under the conditions mentioned in Article 8 of the Invitation to Tender Letter.</p>