

Open Tender Clarifications 2.

European Banking Authority Tender: Procurement Procedure for the Supply of Training Services to the European Banking Authority (EBA) (Lots 1-4)

Date: 6 March 2012

No.	Document Ref.	Questions	EBA Response
1	Contract Notice, Instructions to Tender	<ol style="list-style-type: none"><li data-bbox="533 539 1039 603">1. How have you assessed the Estimated Contract Value?<li data-bbox="533 895 1039 1023">2. What is the significance of the GBP £60,000 and £240,000 figures mentioned in section 8 of the Instructions to tender?<li data-bbox="533 1123 1039 1219">3. Will the EBA already know the list of invitees/attendees for each training event?	<p data-bbox="1050 539 1836 699">The Estimated Contract Value is based upon the EBA's estimated number of trainings multiplied by the EBA's estimated cost of the training. The EBA estimates that for each lot it expects to order between 2-4 training events each year.</p> <p data-bbox="1050 730 1836 826">It is expected that each training event will be attended by between 25-40 participants. It is expected that each training event will last 2 or 3 days.</p> <p data-bbox="1050 895 1836 1023">Without it being binding on the EBA, £60,000 and £240,000 are the estimated lower and upper limits of the value of the framework contract for each lot over the four year period exclusive of VAT.</p> <p data-bbox="1050 1123 1836 1251">Yes, the EBA already knows the list of invitees/attendees for each training event. In most cases the audience will be staff of EU National Supervisory Authorities (regulators and supervisors from the EU).</p>

		<p>4. Or will each event need to be advertised and promoted individually, at large?</p> <p>5. What are the charges (to the tenderer) for using the EBA's training facilities?</p> <p>6. How much do the trainers of existing EBA training courses typically charge per day?</p> <p>7. What is the standard format for providing course materials to attendees at training events?</p> <p>8. How much of the training does the EBA expect to be delivered outside the UK?</p> <p>9. Where does the EBA anticipate training to be delivered outside of the UK?</p>	<p>See previous answer. The event will be advertised and promoted only to EU regulators and supervisors. This is already the case for existing EBA training courses. The event will be advertised by the EBA.</p> <p>When the EBA's training facilities will be used, the EBA will not charge the provider for using the EBA training facilities. We will pay the provider on a per trainer per day basis for preparing and delivering the training event.</p> <p>Currently the trainers are regulators and supervisors from the EBA and other National Supervisory Authorities who do not charge for their services.</p> <p>The standard format is handout of slides presentation in ring binders. The slides printout must be in colour if it will assist the participants to understand the subject better.</p> <p>Currently, we are expecting most of the seminars to be based in London, UK.</p> <p>If the training is not delivered in London, it could be anywhere in the EU.</p>
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