

Open Tender Clarifications.

European Banking Authority Tender: Supply of Office Furniture EBA/2013/001/OPS/SUP/OP

Date: 8th February 2013

No.	Questions	EBA Response
1	How do I apply?	To apply please download all the documents from the EBA web site and follow instructions accordingly.
2	Can I contact you?	<p>Should tenderer have a question, this should be submitted in writing only, preferably by email to: tenders@eba.europa.eu with a copy to karolina.grala@eba.europa.eu before 16:00hrs GMT on 25th February 2013.</p> <p>Please be advised that the responses will be published therefore we request of you to check our web site.</p>
3	<p>I have successfully opened all of the documents except for no 8 Annex VIII Floor Plan.</p> <p>I am being told this does not exist or the file is corrupt, can you help please.</p>	Please be advised that Annex VIII is in CAD format and to be able to download it from our web site this software is required to be installed on your PC.

4	<p>Drawings (In Annex VI – Technical Specification in some descriptions there are mentioned: drawing showing exact location to be provided.</p> <p>Who has to provide those drawings?</p>	<p>Tenderers should provide all the requested drawings when requested.</p> <p>Tenderers may wish to use Summary Checklist in Annex III to ensure that all the required pictures and drawings are provided.</p>
5	<p>I have printed off all of the tender information documents from your website.</p> <p>Is this sufficient to work with to put our tender response together or do we need to receive an official invite from you.</p>	<p>Yes, all the documents required to participate in the Tender are on EBA web site.</p> <p>You do not need to receive an official invitation from EBA.</p>